

Village of Cambridge Board of Trustees
Amundson Community Center
200 Spring Street, Cambridge
Tuesday May 9, 2023
6:30 p.m.

Village Board Agenda

1. **Call to Order/Roll Call**
2. **Pledge of Allegiance**
3. **Proof of Posting**
4. **Convene into Closed Session** per 19.85(1)(c) of the Wisconsin Statutes to consider the employment, promotion, compensation or performance evaluation data of Village employees: Vacant Village Board Seat, Treasurer's Position, Village Staff
5. **Reconvene into Open Session**
6. **Possible Action Taken on Closed Session Items**
7. **Public Comment**
8. **Approval of Consent Agenda:**
 - a. Village Board Minutes: April 25, 2023
 - b. Public Works Committee: April 26, 2023
9. **Reports:**
 - a. Presidents Report
 - b. Economic Development Committee: May 8, 2023
 - c. Plan Commission: May 8, 2023
 - d. Joint Law Enforcement: May 9, 2023
 - e. Director Dept of Public Works-Tod Lord
 - f. Village Office Updates: Administrator Moen
10. **Treasurer's Report:**
 - a. Bills
11. **New Business: Discussion and Possible Action Regarding:**
12. **Unfinished Business: Discussion and Possible Action Regarding:**
 - a. No Mow May Proclamation
 - b. Arbor Day Proclamation
 - c. Street Use Permit – Cambridge Area Lions Club, North Spring Street, May 28-29, Stage for Band for Memorial Day
 - d. Begin RFP process for Spring Water Alley and possibly Allen Street, Recommendation from Public Works Committee
 - e. Possible Sale of the 2005 Ford F150 to Tod Lord for \$499, Recommendation from Public Works Committee
 - f. Quote from Sergenian's to replace broken and loose tiles in the Community Room. Recommendation from Public Works Committee
13. **Correspondence:**
14. **Questions, Referrals to Staff or Future Agenda Items:**
 - a. Organizational Meeting, May 23, 2023
 - b. LBK Park
15. **Upcoming Meetings:** Library Board; May 11, Fire Commission – Joint Meeting of the 5 municipalities; May 16, Water and Sewer; May 23, Village Board.

16. Convene into Closed Session per 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Preparation for May 11 Fire Commission Meeting

17. Reconvene into Open Session

18. Possible Action taken on Closed Session Items

19. Adjournment

Lisa Moen, Administrator, Clerk, Deputy Treasurer

Note:

- 1) Persons Needing Special Accommodations Should Call 423-3712 At Least 24 Hours Prior To The Meeting.
- 2) More Specific Information About Agenda Items May Be Obtained By Calling 423-3712.
- 3) Final Agendas Are Typically Posted By 4 Pm On The Friday Preceding The Regular Meeting At The Amundson Community Center, Cambridge Post Office, Badger Bank and the Village Website

VILLAGE OF CAMBRIDGE

Policy of Decorum for Public Meetings

The purpose of Policy of Decorum is to promote mutual respect, civility, and orderly conduct among elected and appointed Village officials, Village staff, and members of the public. This policy is not intended to deprive any person of his or her right to freedom of expression, but to promote, to the extent possible and reasonable, open dialogue and positive communications while discouraging intimidating, demeaning, volatile, hostile or aggressive actions. The Village expects locally elected and appointed officials and its employees to comply with this policy, and also seeks cooperation from members of the public.

The Village holds numerous public meetings, such as meetings of the Village Board and Village commissions, boards and committees. In order to safeguard participatory democracy in the Village of Cambridge, all elected officials, appointed officials and Village employees are expected to adhere to the following standards of conduct:

- Treat everyone with courtesy;
- Listen to others respectfully;
- Exercise self-control;
- Exercise honesty at all times;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate;
- Embrace respectful disagreement and dissent as democratic rights that are inherent components of an inclusive public process and tools for forging sound decisions;
- Allow board and commission members to speak without intimidation or interruption;
- Provide fair and equal treatment for all persons coming before Village bodies.

The Village requests that members of the public also exercise civility by following these guidelines during public meetings.

Whenever any disturbance or disorderly conduct shall occur in any of the meetings of the board, the president may cause the room to be cleared of all persons causing such disorderly conduct.
VCO § 2.08.190.

**Village of Cambridge Board of Trustees
Amundson Community Center
200 Spring Street, Cambridge
Tuesday April 25, 2023
6:30 p.m.**

Village Board Minutes

1. **Call to Order/Roll Call:** President McNally called the meeting to order at 6:30 p.m. Members present: Trustees: Wittwer, Franklin, Hollenbeck, Phelps and President McNally. Members Excused: Trustee Breunig. Others present: Lisa Moen, Administrator/Clerk; Tod Lord, Director of Public Works; Jane Landretti, Stafford Rosenbaum; Lions Club: Richard Nelson, Roxanne Schiller, Darin Zimmerman, Chris Krueger, Jim Casey, Veronica Heenan, Gary Trandel, Gary Posorske; Jana Evans; Mark Skudlarek, Fire Fest; Fire Department: Terry Jonson, Tom Frederick; Mike Reiber, Dancing Goat Distillery; EMS: Paul Blount, Lt. George Antesberger.

2. **Pledge of Allegiance**
3. **Proof of Posting:** The Agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Badger Bank and the Village Website.

4. **Public Comment**
 - a. **Invited Speakers:**
 - 1) **Paul Blount, Cambridge Area EMS and Lt. George Antesberger;** provided a quarterly report for the EMS. Cambridge leads the way in call volume – this is in part to the two assisted living facilities and highways running through the Village. Also, a large number of mutual aid calls. They are adding paid on call/part time members. Received \$170,000 in grants in 2022. The new ambulance is on the road and contains a Lucas Device – automatic CPR device. This was paid for by a \$15,000 donation. Discussion regarding possible expansion: There are no agreements to date. The City of Lake Mills entered into an agreement with Ryan Brothers. Town is currently in our IGA on a small percentage but would like to extend to 100% coverage. It is understood that it would need to come before all communities for approval. Milford is also interested. There is a belief that we need to grow. We wouldn't need another ambulance until we reached ~ 900 calls. We do already have a second ambulance. Logistically, we wouldn't be able to serve everyone from our current location – response times would be too high. Can't pass cost to the current members of the IGA – they would need to house, etc. Look at per capita vs. equalized value.

 - b. Jana Evans spoke on behalf of the Cambridge Fire Department. There is no need to change the IGA. It is working well. The Fire Commission has not posted anything in their meeting agendas regarding changes to the IGA.

5. **Approval of Consent Agenda:**
 - a. Village Board Minutes: April 11, 2023
 - b. Water and Sewer: April 18, 2023

Trustee Hollenbeck made a motion to approve the consent agenda as presented, seconded by Trustee Wittwer. Motion carried.

6. **Reports:**
 - a. **Presidents Report:** April 27th there will be a closed session of the Fire Commission, along with members of the Fire Department Board – members of the Department stated they had no knowledge of the meeting. On May 11 the 5 communities will meet at the Amundson Community Center in closed session regarding the IGA. It was questioned why a closed session – Attorney Landretti responded due to the fact it is public funds.

 - b. **Library Board, April 12, 2023:** No report

- c. **Plan Commission, April 25, 2023:** Met before this meeting with Jason Valerius from MSA regarding the survey for the Comprehensive Plan. Went well, made some good changes to the survey. We will have a target of 400 responses. QR code will be on the next Water and Sewer Bill.
- d. Director Dept of Public Works-Tod Lord: Repairs to the snowplows. Remove boulders from the Vineyards; tables in the parks; picking up cold patch; mowing has started; sweeper will hopefully be delivered tomorrow; McNally questioned the stop for pedestrian signs – new ones ordered; water main break last Friday – McNally thanked Derek Schroedl – had received a call from a resident. Lord had received a call from 911 at 4:30 am. He went to the site, got them started and Derek and Cody Garcia took care of it. Lord also thanked Administrator Moen for the help she's provided Public Works over the last few months.
- e. **Village Office Updates:** Administrator Moen: Working with Bauman and Associates on financials, bank reconciliations, PSC and Audit material; State and Federal quarterly reports for first quarter; Flooring for Amundson Center – is on the Public Works Agenda; Beginning annual liquor licensing; Preparing to begin Well #3 project, letter sent to neighboring properties; April election; A number of project meetings – some to be discussed later. Hollenbeck also thanked Moen.

7. Treasurer's Report:

- a. **Bills:** First run in the amount of \$173,775.24, second run in the amount of \$20,131.57 for a total of \$193,906.82.

Trustee Hollenbeck made a motion to approve the bills in the amount of \$173,775.24, seconded by Trustee Franklin. Motion carried on a 5-0 roll call vote.

8. New Business: Discussion and Possible Action Regarding:

- a. **Lions Club, Proposed Pavilion, Walking Paths and Road/Parking Lot Request –**
Recommendation from Economic Development Committee and Plan Commission. They are interested in working with the Village on the following three items:
 1. Build a pavilion contiguous with the Clubhouse. When rented, they would rent it out, when rented the restrooms would be available. All other times it would be open to the public.
 2. Work with other organizations to improve the woodlands behind the clubhouse. They would like to put walking trails in.
 3. Ask the Village to improve and pave the road and parking lot.

Hollenbeck felt we could consider the road when we do the Lagoon Road/HWY 134 intersection. Director Lord commented that we are getting gravel to fill the road, and Town of Christiana is lending us their grader. Attorney Landretti commented that we will have to amend our agreement, basically keeping the same scope for the new structure as it relates to insurance, maintenance, etc. It will come back to the board for final approval.

Trustee Hollenbeck made a motion to approve construction of the pavilion and the improvements to the woodlands, Seconded by Trustee Franklin. Motion carried.

- b. **Class B Beer License, Wisconsin Art Hub, LLC, d/b/a Art Hub, 145 W. Main St., Jacy Eckerman, Agent**

Trustee Hollenbeck made a motion to approve the Class B Beer License for the Wisconsin Art Hub LLC d/b/a 145 W. Main St., seconded by Trustee Franklin. Motion carried.

- c. **Recommendation from Economic Development Committee Regarding Placement of Welcome to Cambridge Signs:** East Side – Golf Course, the board will be meeting in May.
West Side – don't want to wait for Kwik Trip. Frank Peregrine would be open to discussion for the land next to the retention pond at the Winery and the Woodhaven subdivision. Attorney Landretti would work on easement language. Language has been sent to the Country Club. They will be meeting in May.

Trustee Hollenbeck made a motion for the placement of the Welcome to Cambridge Signs as follows: East Side at the Cambridge Golf Course, West Side – on the North Side of 12/18 between the Cambridge Winery and the Woodhaven Subdivision, seconded by Trustee McNally. Motion carried.

- d. **Park Reservation, West Side Park, Cambridge Arts Council, July 22 -23, 2023, Fire Fest** (with sculpture building beginning 6-28). Hollenbeck was impressed with their letter and planning. Next year they are planning on moving it to June 8th and 9th.

Trustee Hollenbeck made a motion to approve the Park Reservation, West Side Park, Cambridge Arts Council, July 22 -23, 2023, Fire Fest (with sculpture building beginning 6-28), seconded by Trustee Wittwer. Motion carried.

- e. **Temporary Blass B Wine and Beer License, Cambridge Arts Council, West Side Park, July 22-23, 2023, Fire Fest**

Trustee Hollenbeck made a motion to approve the Temporary Blass B Wine and Beer License, Cambridge Arts Council, West Side Park, July 22- 23, 2023, Fire Fest, seconded by Trustee Phelps. Motion carried.

- f. **Street Permit, Cambridge Arts Council, Closing of Pleasant St, July 22-23, 2023, Fire Fest:**

Trustee Hollenbeck made a motion to approve the Street Permit, Cambridge Arts Council, Closing of Pleasant St, July 22-23, 2023, Fire Fest, seconded by Trustee Phelps. Motion carried.

- g. **Street Permit, Cambridge Arts Council, Closing of Water St, July 22-23, 2023, Fire Fest**

Trustee Hollenbeck made a motion to approve the Street Permit, Cambridge Arts Council, Closing of Water St, July 22-23, 2023, Fire Fest, seconded by Trustee Phelps. Motion carried.

- h. **Placement of Statue, Cambridge Arts Council:** As noted in their letter, they are looking to remove the statue in front of the Village Hall. They will remove the current one and want village assistance moving the new one from the park to the platform in front of the Amundson Center. There would be no liability for the Village to help move it.

Trustee Hollenbeck made a motion to approve the location of the statute in front of the Amundson Center, and assist with moving it, seconded by Trustee Phelps. Motion carried.

- i. **Park Reservation, Veterans Park, Cambridge Arts Council, 6/2, 6/16, 6/30, 7/14, 8/4 – Summer concert Series**

Trustee Hollenbeck made a motion to approve the Park Reservation, Veterans Park, Cambridge Arts Council, 6/2, 6/16, 6/30, 7/14, 8/4 – Summer concert Series, seconded by Trustee Phelps. Motion carried.

- j. **Street Permit, North Street, Cambridge Arts Council, 6/2, 6/16, 6/30, 7/14, 8/4 – Summer concert Series**

Trustee Wittwer made a motion to approve the Street Permit, North Street, Cambridge Arts Council, 6/2, 6/16, 6/30, 7/14, 8/4 – Summer concert Series, seconded by Trustee Phelps. motion carried.

- k. **Appointment of Ted Kumbier to Water and Sewer Committee and COWC:** There has been a vacant public member seat available on the Water and Sewer Committee for some time, so he would be filling that position. The Village President, or their designee, is a voting member. In addition, the President shall appoint one additional commissioner, subject to the confirmation by the majority vote of the respective body. I have requested that each Water and Sewer Committee Agenda include an update from COWC, if we have no Village Board member sitting on it.

Trustee Franklin made a motion to approve Ted Kumbier as a member of the Water and Sewer Committee and the COWC, seconded by Trustee Phelps. Motion carried.

9. Unfinished Business: Discussion and Possible Action Regarding:

- a. Village Treasurer Position: We have received three resumes. Moen provided information on posting the position on the Government Finance Officers Association website and AGA (Advance. Grow. Accelerate.)

Trustee Hollenbeck made a motion to place ads on both websites, seconded by Trustee Franklin. Motion carried on a roll call vote, 6-0.

10. Correspondence: None

11. Questions, Referrals to Staff or Future Agenda Items:

- a. Vacant Village Board Seat, May 9, 2023
- b. Organizational Meeting
- c. Clay Collective is May 6th and 7th.

12. Upcoming Meetings: April 26, Public Works; May 8, Economic Development; May 8, Plan Commission; May 9, Joint Law Enforcement; May 9, Village Board; May 10, Library Board; May 11, fire Commission – Joint Meeting of the 5 municipalities; May 16, Water and Sewer; May 23, Village Board.

13. Convene into Closed Session per 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Melster site: *Trustee Wittwer made a motion to enter into closed session per 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Melster site, seconded by Trustee Hollenbeck. Motion carried 6-0 on a roll call vote.*

14. Reconvene into Open Session: *Trustee Phelps made a motion to reconvene into Open Session, seconded By Trustee Hollenbeck. Motion carried 6-0 on a roll call vote.*

15. Possible Action taken on Closed Session Items: None

16. Adjournment: Trustee Phelps made a motion to adjourn, seconded by Trustee Wittwer. Motion carried. President McNally adjourned the meeting at 8:50 p.m.

Lisa Moen, Administrator, Clerk, Deputy Treasurer



Village of Cambridge
PUBLIC WORKS COMMITTEE
Wednesday, April 26, 2023, 5:30 p.m.
Amundson Community Center, Community Room
200 Spring Street

Minutes

1. **Call to order/Roll Call:** Chairman Franklin called the meeting to order at 5:33 p.m. Members present: Trustees Wittwer, Franklin. Members absent: Trustee Breunig. Others present: Lisa Moen, Administrator/Clerk; Tod Lord, Director of Public Works; Matt Nordstrom.
2. **Proof of Posting:** The Agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Badger Bank and the Village Website.
3. **Public Comment:** Matt Nordstrom was present, concerns regarding the condition of Allen St.
4. **Approval of Minutes**
 - a. Approval of Public Works Minutes: October 19, 2022

Trustee Franklin made a motion to approve the minutes as presented, seconded by Trustee Wittwer. Motion carried.

5. **Unfinished Business: Update, Discussion and Possible Action Regarding:** None
6. **New Business: Discussion and Possible Action Regarding Items Requested of Committee:**
 - a. **Public Works Equipment:** Director Lord presented a list of equipment, ages and conditions. It was determined that the 2009 Chevy Plow Truck is the top priority. It is expected that we could get \$10,000 to \$12,000 in trade in. There was discussion regarding purchasing new versus used. Purchasing used, you are possibly getting equipment with issues. Our current trucks we are having issues getting parts, especially as they are getting older. A new one would be approximately \$150,000 - \$200,000. Tod will contact International and get some quotes. Staff provided handouts of logs that they are keeping on equipment, keeping track of when and what maintenance is being performed on the equipment. We can see the increased maintenance on older equipment.
 - b. **Streets**
 - 1) **Patching/Repairs:** Spring Water Alley is the works, it needs a complete reconstruction. WE are seeing sink holes. A state of Emergency was declared due to all the rain – would this qualify? Other funding? Aging infrastructure underneath? Tod can talk to MSA. Allen Steet is the next on the list. If they go ahead and do the curb and gutter themselves now, would MSA approve, verify it's meeting village code? Right of Way permit would be needed.

Trustee Wittwer made a motion to recommend to the Village Board to begin the process of going out for RFP's for both Spring Water Alley and Allen Street, seconded by Trustee Franklin. Motion carried.

- 2) **Maintenance/Replacement:** Discussion regarding tar machines to fill cracks, cost to hire out, cost to purchase machine? This would help prolong the life of our roads.

- c. **Flashing Green Lights for Maintenance Vehicles:** Director Lord felt our current funds could be better used elsewhere, more important for vehicles plowing highways rather than village streets. Possibly on a new truck, or future safety grants.
- d. **Sale of 2005 Ford F150:** A Blue Book Value was calculated, with a trade in range of \$715 - \$1,806. The Truck has 145,000 miles on it and is rusting out, particularly the floorboards. Director Lord has offered to purchase it for \$500.

Trustee Wittwer made a motion to recommend to the Village Board to sell the 2005 Ford F150 to Tod Lord for \$499, seconded by Trustee Franklin. Motion carried.

- e. **Weekly Yard Waste/Brush:** We are currently picking up yard waste and brush every Tuesday. Discussion about the need to do it every week. It is a service our residents appreciate. We should publicize the dump more, provide directions to residents.

Trustee Franklin made a recommendation to the Village Board to move to bi-weekly yard waste and brush pickup, 2nd and 4th Tuesday of each month, and promote the dump hours and location more effectively, seconded by Trustee Wittwer. Motion carried.

- f. **Playground Equipment:** We have \$12,500 from the Vineyards toward equipment at LBK Park, and \$1,190 from LWMMI for a total of \$13,690. We had requested matching funds from the Foundation, but did not receive them. Moen will reach out to Lee Recreation to get new quotes, look where we could start and add on to in the future. We would also need to do landscaping to level the parcel and put in sidewalks.
- g. **Trees:** General discussion that we no longer have a village forester. Jae Ames, on our staff, does have experience working with trees. They have been doing some ongoing trimming as they see problem areas or have time. Concerns that with the additional trees being planted, there will be an exponential increase in the labor and cost required to maintain trees as well as brush pick up/disposal. Discussion that we do not want to be planting trees in new subdivisions while there is still building going on. Cambridge Tree Project has reached out that they have some trees to replace one hit on Main Street and for some removals in West Side Park. They should reach out to Director Lord and work with him.
- h. **Amundson Center Flooring:** We received a \$1,100 quote from Sergenian's to replace broken and loose tiles. This is a temporary fix. They will provide quotes for total replacement of the tiles in the community room, hallway, kitchen and upstairs hallway.

Trustee Franklin made a motion to approve the quote from Sergenian's to replace broken and loose tiles in the Community Room at a cost not to exceed \$1,100, seconded by Trustee Wittwer. Motion carried.

7. Update/Other Items for Future Consideration:

- a. Quotes for new truck
- b. LBK Park
- c. Clearing of Creek
- d. No Mow May
- e. Village no mow areas

8. **Adjournment:** Trustee Wittwer made a motion to adjourn, seconded by Trustee Franklin. Motion carried. Trustee Franklin adjourned the meeting at 7:00 p.m.

Lisa Moen, Village Clerk/Administrator/Deputy Treasurer

5/05/2023 12:13 PM

In Progress Checks - Full Report - ALL

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ALL Checks by Payee

ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 5/09/2023 From Account:

Thru: 5/09/2023 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
5/09/2023 ALLIANT ENERGY/WP&L			
#837860000 LIBRARY			
150-00-55110-220-000		LIB - UTILITIES	874.01
#837860000 LIBRARY	4/13/2023		
Total			874.01
5/09/2023 ALLIANT ENERGY/WP&L			
#5876920000 - STREET LIGHTS			
100-00-53420-000-000		STREET LIGHTS	1,542.12
#5876920000 - STREET LIGHTS	4/27/2023		
Total			1,542.12
5/09/2023 CAMBRIDGE ACE HARDWARE			
FASTENERS - SNOW PUSHER			
100-00-53311-351-000		PUBLIC WORKS - VEHICLE REPAIRS	32.64
FASTENERS - SNOW PUSHER	A238860		
100-00-53311-350-000		PUBLIC WORKS - EQUIP/VEHIC REP	9.99
HANDLE -	B134203		
100-00-55200-390-000		PARK/PLAYGROUND SUPPLIES	47.98
GRASS SEED/FERTILIZER - VETS PARK, LBK	B134560		
100-00-53311-351-000		PUBLIC WORKS - VEHICLE REPAIRS	10.98
SPREADR/POWER GRAB-CHEVY PLOW DRIVERS DR	B135078		
100-00-53311-351-000		PUBLIC WORKS - VEHICLE REPAIRS	1.98
TUBE VINYL FOR WOOD CHIPPER	B135146		
100-00-53311-371-000		PUBLIC WORKS - STREET SIGNS	0.47
FASTENERS - CROSS WALK SIGN	A240124		
Total			104.04
5/09/2023 CAMBRIDGE WATER & SEWER UTILITY			
ACCT#040-0024-00 AMUNDSON WATER & SEWER			
100-00-51600-220-000		MUN BLDG - UTILITIES	301.29
ACCT#040-0024-00 AMUNDSON WATER & SEWER	5/3/2023		
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	91.35
ACCT#040-0023-00 200 W NORTH ST	5/3/2023		
Total			392.64
5/09/2023 CHARTER COMMUNICATIONS			
ADMIN INTERNET SVC			

Dated From: 5/09/2023 From Account:
 Thru: 5/09/2023 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-51420-221-000		ADMIN - TELEPHONE/INTERNET	63.98
		ADMIN INTERNET SVC 0021382041723	
100-00-52100-390-000		POLICE - PHONES & SUPPLIES	32.00
		POLICE INTERNET SVC 0021382041723	
500-00-53700-681-200		TELEPHONE/INTERNET EXPENSE	31.99
		WATER INTERNET 0021382041723	
600-00-53700-851-400		TELEPHONE/INTERNET EXPENSE	31.99
		SEWER INTERNET SVC 0021382041723	
Total			159.96

5/09/2023 CIVICPLUS
 MUNICODE FULL SVC CODE 4/1 - 3/31/2024

100-00-51420-280-000		ADMIN - COMPUTER MAINT/REPAIR	550.00
		MUNICODE FULL SVC CODE 4/1 - 3/31/2024 255510	
Total			550.00

5/09/2023 COMPUTER MAGIC, INC
 APR 2023 COMPUTER SUPPORT

100-00-51420-280-000		ADMIN - COMPUTER MAINT/REPAIR	804.74
		APR 2023 COMPUTER SUPPORT 12182	
500-00-53700-681-300		COMPUTER SUPPORT	402.38
		APR 2023 COMPUTER SUPPORT 12182	
600-00-53700-842-000		TECHNOLOGY EXPENSES	402.38
		APR 2023 COMPUTER SUPPORT 12182	
Total			1,609.50

5/09/2023 DANE COUNTY CLERK
 2023 CLERKS LUNCHEON

100-00-51440-390-000		ELECTIONS - SUPPLY & EXPENSE	18.00
		2023 CLERKS LUNCHEON	
Total			18.00

5/09/2023 EMBROIDERY PROFESSIONALS LLP
 DPW SHIRTS FOR C. GARCIA

100-00-53311-390-000		PUBLIC WORKS - MISC	32.97
		DPW SHIRTS FOR C. GARCIA 3826	
Total			32.97

5/09/2023 ENTERPRISE LIGHTING
 REPLACE STR SIGN - ACCIDENT 12/7/2022

Dated From: 5/09/2023 From Account:
Thru: 5/09/2023 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-53420-000-000		STREET LIGHTS	1,411.87
		REPLACE STR SIGN - ACCIDENT 12/7/2022 E19784	
100-00-53420-000-000		STREET LIGHTS	4,683.63
		REPLACE STR SIGN - ACCIDENT 2/22/2023 E20226	
Total			6,095.50

5/09/2023 FORT HEALTHCARE BUSINESS HEALTH DRUG SCFEEN (J. AMES, T. LORD)			
100-00-53311-390-000		PUBLIC WORKS - MISC	148.00
		DRUG SCFEEN (J. AMES, T. LORD) 63310	
Total			148.00

5/09/2023 FRONTIER 423-3772- VILLAGE HALL			
100-00-51420-221-000		ADMIN - TELEPHONE/INTERNET	106.68
		423-3772- VILLAGE HALL 04/28/2023	
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	96.31
		ACCT #608 423 4844 - DPW GARAGE 04/28/2023	
500-00-53700-681-200		TELEPHONE/INTERNET EXPENSE	53.34
		WATER FAX 04/28/2023	
600-00-53700-851-400		TELEPHONE/INTERNET EXPENSE	53.34
		SEWER FAX 04/28/2023	
Total			309.67

5/09/2023 GORDON FLESCH CO. INC. 04/28/2023 - 10/27/2023			
100-00-51420-240-000		ADMIN - MAINT & REPAIR	2,103.62
		04/28/2023 - 10/27/2023 IN14189345	
500-00-53700-681-000		OFFICE SUPPLIES & EXPENSES	1,051.82
		04/28/2023 - 10/27/2023 IN14189345	
600-00-53700-851-000		OFFICE SUPPLIES & EXPENSES	1,051.82
		04/28/2023 - 10/27/2023 IN14189345	
Total			4,207.26

5/09/2023 JARLSBERG, DEE 4/03 - 04/14/23 VILLAGE HALL CLEANING			
100-00-51600-240-000		MUN BLDG - MAINT & REPAIR	118.75
		4/17 - 04/28/23 VILLAGE HALL CLEANING	
Total			118.75

5/05/2023 12:13 PM

In Progress Checks - Full Report - ALL
ALL Checks by Payee
HOMETOWN BANK GENERAL OPERATING

Page: 4
ACCT

Dated From: 5/09/2023 From Account:
Thru: 5/09/2023 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	5/09/2023	JARLSBERG, DEE	
4/17 - 4/28/2023		LIBRARY CLEANING	
150-00-55110-240-000		LIB BUILDING MAINT & REPAIR	75.00
4/17 - 4/28/2023		LIBRARY CLEANING	
		Total	75.00
	5/09/2023	JEFFERSON COUNTY HIGHWAY DEPARTMENT	
		DRILL HOLES FOR ATV SIGNS	
100-00-53311-371-000		PUBLIC WORKS - STREET SIGNS	196.61
	5/2/2023	DRILL HOLES FOR ATV SIGNS	
		Total	196.61
	5/09/2023	MOEN, LISA	
		ELECTION TRAINING - MILEAGE - MADISON	
100-00-51440-390-000		ELECTIONS - SUPPLY & EXPENSE	25.55
	5/2/2023	ELECTION TRAINING - MILEAGE - MADISON	
		Total	25.55
	5/09/2023	NAPA AUTO PARTS	
		OIL FOR WOOD CHIPPER	
100-00-53311-351-000		PUBLIC WORKS - VEHICLE REPAIRS	81.48
	740067	OIL FOR WOOD CHIPPER	
100-00-53311-351-000		PUBLIC WORKS - VEHICLE REPAIRS	45.99
	740118	SERPENTINE BELT FOR CHEVY PLOW	
		Total	127.47
	5/09/2023	QUILL CORPORATION	
		PHILIPS LAPEL TIE CLIP	
100-00-51420-310-000		ADMIN - OFFICE SUPPLY	18.40
	32053027	PHILIPS LAPEL TIE CLIP	
500-00-53700-640-000		SUPPLIES AND EXPENSES	9.20
	32053027	PHILIPS LAPEL TIE CLIP	
600-00-53700-851-000		OFFICE SUPPLIES & EXPENSES	9.20
	32053027	PHILIPS LAPEL TIE CLIP	
100-00-51420-310-000		ADMIN - OFFICE SUPPLY	93.42
	32151748	WINDOW ENVELOPES	
100-00-51600-390-000		MUN BLDG - SUPPLIES	119.83
	32067258	AIR FRESHNER, TOWELS, WINDEX, TOILET TISSU	

Dated From: 5/09/2023 From Account:
Thru: 5/09/2023 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-51420-310-000		ADMIN - OFFICE SUPPLY	43.22
		COPY PAPER	32067258
500-00-53700-640-000		SUPPLIES AND EXPENSES	21.61
		COPY PAPER	32067258
600-00-53700-851-000		OFFICE SUPPLIES & EXPENSES	21.61
		COPY PAPER	32067258
Total			336.49

5/09/2023 SAFEBUILT, LLC
PMTS CAM00142304BEPHZOS 825-827 VINEYARD

100-00-52400-000-000		PLBG. & BLDG. INSPECTIONS	2,681.58
		PMTS CAM00142304BEPHZOS 825-827 VINEYARD	0098403-IN
100-00-52400-000-000		PLBG. & BLDG. INSPECTIONS	85.00
		PMTS CAM00152304EH 105 WAVERLY	0098403-IN
100-00-52400-000-000		PLBG. & BLDG. INSPECTIONS	90.37
		PMTS CAM00162304E - 502 SKOGEN	0098403-IN
100-00-52400-000-000		PLBG. & BLDG. INSPECTIONS	344.25
		PMTS CAM00172304ESPLOS - 565 CLETUS RD	0098403-IN
100-00-52400-000-000		PLBG. & BLDG. INSPECTIONS	21.25
		PMTS CAM00182304B - 101 WEST RIDGE	0098403-IN
100-00-52400-000-000		PLBG. & BLDG. INSPECTIONS	21.25
		PMTS CAM00192304Z - 401 PINECREST DR	0098403-IN
100-00-52400-000-000		PLBG. & BLDG. INSPECTIONS	447.10
		PMT CAM 00212304BEPH	0098403-IN
Total			3,690.80

5/09/2023 SECURIAN FINANCIAL GROUP, INC
LIBRARY LIFE INSURANCE JUNE 2023

150-00-55110-135-000		LIB - LIFE INS	101.32
		LIBRARY LIFE INSURANCE JUNE 2023	002832L JUN 2023
100-00-53311-135-000		PUBLIC WORKS - LIFE INS	56.59
		DPW LIFE INSURANCE JUNE 2023	002832L JUN 2023
500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS	65.66
		WATER LIFE INSURANCE JUNE 2023	002832L JUN 2023
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS	55.16
		SEWER LIFE INSURANCE JUNE 2023	002832L JUN 2023
100-00-51420-135-000		ADMIN - LIFE INS	142.58
		VILLAGE HALL LIFE INS JUNE 2023	002832L JUN 2023

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In Progress Checks - Full Report - ALL
ALL Checks by Payee
HOMETOWN BANK GENERAL OPERATING

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Dated From: 5/09/2023 From Account:
Thru: 5/09/2023 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			421.31
5/09/2023 US CELLULAR			
POLICE CELL PHONES MAY 2023			
100-00-52100-390-000		POLICE - PHONES & SUPPLIES	100.08
		POLICE CELL PHONES MAY 2023	0575919140 4/22/23
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	488.95
		DPW CELL PHONE MAY 2023	0575919140 4/22/23
100-00-51200-390-000		COURT - SUPPLY & EXPENSE	40.83
		COURT CELL PHONE MAY 2023	0575919140 4/22/23
100-00-51420-221-000		ADMIN - TELEPHONE/INTERNET	61.56
		ADMIN CELL PHONE MAY 2023	0575919140 4/22/23
500-00-53700-681-200		TELEPHONE/INTERNET EXPENSE	76.18
		WATER CELL PHONE MAY 2023	0575919140 4/22/23
600-00-53700-851-400		TELEPHONE/INTERNET EXPENSE	23.68
		SEWER CELL PHONE MAY 2023	0575919140 4/22/23
Total			791.28
5/09/2023 WISCONSIN DEPT OF JUSTICE - CIB			
2 BACKGROUND CHECKS APR 2023			
100-00-51420-250-000		ADMIN - WDOJ TIME SYSTEM	14.00
		2 BACKGROUND CHECKS APR 2023	G2915-APR2023
Total			14.00
Grand Total			21,840.93

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In Progress Checks - Full Report - ALL
ALL Checks by Payee
HOMETOWN BANK GENERAL OPERATING

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Dated From: 5/09/2023 From Account:
Thru: 5/09/2023 Thru Account:

	Amount
Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	17,429.24
Total Expenditure from Fund # 150 - LIBRARY FUND	1,050.33
Total Expenditure from Fund # 500 - WATER UTILITY	1,712.18
Total Expenditure from Fund # 600 - SEWER UTILITY	1,649.18
Total Expenditure from all Funds	21,840.93

VILLAGE OF CAMBRIDGE

No Mow May Proclamation

WHEREAS, the Village of Cambridge is in a unique position, to significantly increase pollinator-friendly habitat by encouraging pollinator-friendly lawn-care practices and citizens can take a direct and meaningful action on their own properties; and

WHEREAS, ideal pollinator-friendly habitat is comprised of mostly native wildflowers, grasses, vines, shrubs, and trees blooming in succession throughout the growing season, is free or nearly free of pesticides, is comprised of undisturbed spaces including leaf and brush piles, un-mown fields, fallen trees, and other dead wood for nesting and overwintering, and provides connectivity between habitat areas to support pollinator movement and resilience; and

WHEREAS, the formative period for establishment of pollinator and other insect species, and the many songbirds and other urban wildlife species which depend upon them, occurs in late spring and early summer when they emerge from dormancy and require flowering plants as crucial foraging habitat; and these opportunities are dramatically reduced with early spring leaf-litter removal and grass-mowing; and

WHEREAS, the Village of Cambridge continues to show our commitment to the care of our environment with this one additional way to support pollinators; and

NOW, THEREFORE, the Village of Cambridge, recognize the entire month of May as No Mow May in the Village of Cambridge, and encourage all citizens to support these efforts to protect our pollinators; and

FURTHER, for the duration of the month of May, the Village shall suspend the enforcement of Section 8.28.020, regulation of length of lawn and grasses, or any other section that regulates the length of grass until June 1, 2023, allowing pollinator species to emerge and early flowering grasses to establish, which may result in ground-cover exceeding established ordinance height restrictions and weed growth.

Signed and dated this ____ day of May, 2023

By: _____
Mark McNally, Village President

ARBOR DAY PROCLAMATION

April 28, 2023

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and we are honored to be celebrating and acknowledging the 150th anniversary of Arbor Day, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and trees are a source of joy and spiritual renewal, and

WHEREAS, Cambridge has been recognized as a Tree City USA by The National Arbor Day Foundation for fourteen years and has received the Tree City USA Growth award and Cambridge desires to continue its tree-planting ways, and

NOW, THEREFORE, the Village of Cambridge Celebrated Arbor Day on April 28, 2023, and I, Mark McNally, urge all citizens to support efforts to care for our trees and woodlands and to support our community forestry program, and

FURTHER, I urge all citizens to plant trees to gladden the hearts and promote the well-being of present and future generations.

DATED this 9th day of May, 2023

Mark McNally, Village President

Attest: Lisa Moen, Village Administrator

STREET USE PERMIT APPLICATION

Village of Cambridge, Wisconsin

200 Spring Street, P.O. Box 99 53523 (608) 423-3712

APPLICANT NAME Marla Burton	TELEPHONE 920-723-1091
ADDRESS W9245 Red Feather Dr.	CITY/STATE/ZIP Cambridge WI 53523
ORGANIZATION INFORMATION (IF APPLICABLE)	
ORGANIZATION NAME Cambridge Area Lions Club	ORGANIZATION ADDRESS 150 Lagoon Rd.
PRESIDENT/DIRECTOR NAME Michelle Kreeger	TELEPHONE /
CONTACT NAME ↑	TELEPHONE /
DESCRIBE YOUR REQUEST	
PROPOSED USE FOR STREET PERMIT: North Spring St. Stage for band for memorial day	
STREET REQUESTED: North Spring St.	FROM: TO:
DATE and TIMES REQUESTED 5/28 5/29	NUMBER of PEOPLE EXPECTED 200
FEE: NONE	
<p>The applicant agrees to abide by Village of Cambridge ordinances. You may be required to furnish a certificate of comprehensive general liability insurance or a performance bond prior to being granted the permit. The Village of Cambridge is not responsible for injuries or damages resulting from the activities for which the permit is granted. The Village President or a law enforcement officer has the authority to revoke a permit or terminate an event in progress if the event organizers fail to comply with any of the regulations in the street use policy or conditions stated in the permit, or if the health, safety and welfare of the public appears to be endangered by activities as a result of the event or the event is in violation of any of the conditions of the permits or ordinances of the Village of Cambridge.</p>	
SIGNATURE Marla Burton	DATE 5/3/23
OFFICE USE ONLY	
Recommendation from Cambridge Police Department:	<input type="checkbox"/> I recommend approval of the permit <input type="checkbox"/> I recommend refusal of the permit
Reasons if refusal:	
Officer Signature:	Approved by Village Board:
Valid Dates	



3812 Kipp Street | Madison, WI 53718
608.273.6300 | www.sergenians.com

PROPOSAL

Submitted To: Village of Cambridge **Attn:** Lisa Moen
Job Name: Community Room VCT Patching
Job Location: 200 Spring St, Cambridge, WI 53523
Architect:
Date of Plans:
Addendum:
Terms: Net 30
Salesperson: Nick Sergenian

Scope Description:

Remove and replace loose VCT in Amundson Community Community Room per walk through with Lisa Moen on 4/17/23. Sergenian's to furnish one carton (45 square feet) of Armstrong Imperial Texture VCT - Color Shelter White.

Total: \$1,100

Clarifications:

1. All work figured first shift weekday labor.
 2. Demo of loose pieces included.
 3. Cleaning, Waxing, Moving, Protection not included.
 4. Pricing is for one mobilization for repair.
- Sergenian's standard insurance limits are attached to the proposal. Any additional requirements or coverages must be discussed prior to acceptance of bid or proposal. Additional coverages requested "post bid" may result in additional charges or withdrawal of bid or proposal.
 - No floor preparation is included. It is assumed that the floors will be prepared by others to the industry manufacturer's required standards, unless specifically addressed in the proposal or contract scope.
 - If not specifically addressed in the contract documents, Sergenian's Floor Coverings reserves the right to invoice for materials when landed, properly stored and insured.
 - All authorized time and material work shall have change orders issued by the general contractor within 10 days of the end of the month in which the work was performed.

-Sergenian's Floor Coverings Environmental Commitment-



Any carpet we remove will not end up in a landfill
Over 21,000,000 lbs kept from entering a landfill
America's First and Only Complete Carpet Reclamation Program

THIS PROPOSAL MAY BE WITHDRAWN IF NOT
ACCEPTED WITHIN 30 DAYS.

ACCEPTANCE OF PROPOSAL: THE ABOVE PRICES,
SPECIFICATIONS AND TERMS OF PAYMENT ARE
SATISFACTORY AND HEREBY ACCEPTED.

Nick Sergenian
(Seller)

4/21/2023
(Date)

(ACCEPTED BY)

(Date)